



ACHE - SouthEastTexasChapter

An Independent Chapter of the American College of Healthcare Executives



American College of
Healthcare Executives
for leaders who care

April 29, 2019

Dear Scholarship Candidate:

On behalf of the American College of Healthcare Executives – SouthEastTexasChapter (Chapter), we are pleased to inform you the Chapter will award academic scholarships again in 2019. The Chapter has a proud tradition of providing academic scholarships to outstanding graduate students in health administration/health services management programs for the sole intent of helping them fund their education. The Chapter may award as many as 5 scholarships totaling \$25,000 in scholarships, recognizing the following individuals and one scholarship in the name of the Chapter:

Jeptha W. Dalston, PhD, FACHE (memorialized); **Dr. David J. Fine**, FACHE (honored) ; **Donald B. Wagner**, LFACHE (honored); **Dan S. Wilford**, FACHE (honored); **ACHE-SouthEastTexasChapter**

ELIGIBILITY REQUIREMENTS

- Applicant must be a 2019 paid dues Student Associate of ACHE National and have a residence (temporary or permanent) in the southeast Texas area. Preference will be given to applicants who have been Student Associates of ACHE at least six months prior to applying.
- Must be enrolled between January 2019 – May 2020 in a full-time study in a recognized HA graduate program (MHA, MHA/MBA, MPH) in southeast Texas. Students enrolled in on-line HA programs, executive programs, and doctoral programs are not eligible.
- Currently enrolled in a HA program in which the university must be a member of ACHE's Higher Education Network (HEN) and the HA program is accredited by either CAHME or AACSB. .
- Must have a GPA of at least 3.5 prior to applying.
- Must demonstrate financial need.
- Must be a U.S. or Canadian citizen.
- Must have participated in at least two **ACHE-SETC** sponsored events within the past year.
- Cannot be a previous recipient of an **ACHE-SETC** academic scholarship.
- **Must complete a case study and submit with application by 5:00 PM, Friday, June 21. NO EXCEPTIONS.**

Completing the Application

Please type and use black ink. Print legibly when filling out the application. Provide a typewritten *business memorandum*, single-spaced response to the case study that does **not exceed 2 pages**, excluding title page and references. **Submit completed application by 5:00 pm, Friday, June 21, 2019** by email to quantumleadership@ache-houston.org **No late applications will be accepted.** Finalists will be asked to participate in a personal interview with members of the ACHE-SETC Awards and Recognition Board Committee the week of July 8 or July 15.

To obtain a copy of the case study contact the office of Don Gibson, FACHE, Executive Director of Operations, ACHE-SETC (Email: quantumleadership@ache-houston.org)

ACHE-SETC Awards Committee

ACHE - SouthEastTexasChapter • Educational Foundation of the SETC
Administrative Office • 6207 Canyon Run Court • Katy, Texas 77450 • Office: 281-398-7877



2019 ACHE-SETC Academic Scholarship Application

(Please type or print your information)

I. PERSONAL

Name: _____

Address: _____

Home Phone Number: _____ Mobile Number: _____

Work Phone: _____

II. ACADEMIC

Name of Health Administration Graduate School: _____

HA Graduate School is a member of (**check ALL those that apply to your school**):

HEN___ CAHME___ AACSB___

Degree Program: MHA___MBA___ (If dual degree) ___ MPH___

Expected Graduation Date: Month_____ Year: _____

Check One: Full-time Student ___ Part-time Student ___

Transcript submitted for most recent semester is: Official_____ Unofficial_____ copy?

Currently Student Associate of the American College of Healthcare Executives National organization:

___Yes ___No Effective date of your ACHE membership: _____

III. CASE STUDY RESPONSE

The Case Study response should be a *business memorandum* befitting a graduate level student and must be typed and single-spaced. **Case Study response must not exceed more than 2 pages, titles and references excluded.** Be sure that you answer **all** the questions in the case study to the best of your ability.

IV. CASE STUDY GUIDELINES

Students should not submit the words, ideas, images, or data of another person as the student's own. This case study is an original true-life event. It was written to test your critical thinking skills and reflect a part of your character. Any information that is being used from various reference materials to support your thinking must be cited correctly. Any form of cheating or plagiarism will disqualify a student's application and appropriate HA Program Director will be notified.



VI. More about the Case Study:

The 2019 Case Study is an actual case. You are advised to read the case very carefully and use your best judgement to respond to the INSTRUCTIONS in a *business memorandum* format. You may not seek the advice of anyone to assist you with the study. To do so will disqualify you. This is a test of your critical thinking skills.

Make sure you include your case study memorandum with your completed application and send to quantumleadership@ache-houston.org before the deadline of 5:00 pm, Friday, June 21, 2019. No exceptions!

NOTE

Due to reasons that should be obvious, the case study will not be published on ACHE-SETC's website. Applicants must send an email request to: quantumleadership@ache-houston.org

Before submitting your application, please complete the following CHECK LIST:

All items, on the following check list must be sent to quantumleadership@ache-houston.org no later than 5:00 pm on Friday, June 21, 2019. No exceptions!

VII. Application Check List

- ___1. Scholarship Application completed. (Answered **ALL** questions to ensure completeness.)
- ___2. Case Study completed, business memorandum does not exceed 2 pages typed, single-spaced, excluding title page and references.
- ___3. If using an appendix for references relevant to memorandum, does not exceed 1 page.
- ___4. Current resume enclosed showing at least a 3.5 GPA.
- ___5. Demonstrated financial need.
- ___6. Two letters of reference submitted and one is from an academic source.
- ___7. **Official** Transcript included.
- ___8. An ACHE Student Associate for at least six (6) months prior to the date of this application (as noted on Page 1) and current 2019 paid dues member of the ACHE national organization. (Current status with ACHE will be verified)
- ___9. Currently have a residence (temporary or permanent) in the southeast Texas region.
- ___10. If a finalist, willing to participate in a personal interview the week of July 8 or July 15, 2019.

I, _____, attest that all the information I have submitted, as a candidate for the ACHE-SETC 2019 Academic Scholarship, is solely a result of my own efforts without the benefit of advice or assistance of any other individuals.

Signed: _____ Date Submitted: _____